



**BIOSPHERE RESERVE PARTNERSHIP MEETING Minutes**

**Thursday 19<sup>th</sup> October 2015  
Riverbank House, Bideford @ 13.30.**

**Members Present:**

Michael Winter (Chairman)  
 Lesley Garlick (Devon County Council)  
 Peter Howard (  
 Andrew Austen (NDC)  
 Phil Byers (Chamber of Commerce)  
 Mike Moser (Nature Improvement Area)  
 Laurence Couldrick (WRT)  
 Emma Richardson (Devon Wildlife Trust)  
 Jenny Carey-Wood (AONB)  
 Steve Pitcher (AONB Chairman)  
 EireneWilliams (FWAG)  
 Andrew Butler (NFU)  
 Gaye Tabor (Community Forum)  
 Nick Kersop-Taylor (University of Exeter)

**BR Team Present:**

Andy Bell  
 Tom Hynes  
 Matt Edworthy  
 Kate Weld  
 Gigha Klinkenborg

Item	Issues	Action agreed
<b>1. Welcome from Chairman</b>	The Chairman made introductions and welcomed Partners.	
<b>2. Apologies &amp; Minutes</b>	Jenny Wallace (TDC) Mark Wallace (Vice-Chairman and Beaford Arts) Pete Jollands (BR Foundation) Richard Butler (BR Ambassador) David Appleton (Natural England) Lisa Schneidau (DWT) Tony Collier (BR Foundation) Rodney Cann (NDC)  Minutes were agreed.	
<b>3. Matters arising</b>	<b>Interreg project</b> – on Blue Infrastructure around the Estuary bid has been turned down. The window is still open for a resubmission. March deadline with a July decision.	

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	<p><b>Catchment Working Group</b> – at Zeal Monachorum on 20<sup>th</sup> October.</p> <p><b>Periodic Review</b> has been circulated.</p> <p><b>Letter to DCC</b> re gateway signage is still pending.</p> <p><b>Core Management Group</b> – has now been set up and met for the first time prior to the Partnership meeting.</p>	
	<p><b>Working Groups now agreed</b> – Gaye Tabor has joined the Partnership as an independent and will Chair the community forum.</p>	
4.	.	
	<p><b>Coffee break</b></p>	
4B	<p><b>Governance Structure and Working Groups</b>  The Partnership considered the paper about rationalising the working groups and how they would report/work with the Biosphere Reserve partnership to extend their work and stakeholder engagement but still be rationalised. There was concern that farming was at risk of slipping through the net. Therefore it was recommended to be part of the Green Economy Working Group.</p> <p>ME presented a draft ToR for the community working group. The terms were broadly accepted but it was stressed that the group needs to eventually have contact with the community and be representative and democratic. This group in the interim would investigate it can add value to the existing community groups around the Biosphere Reserve.</p>	<p><b>Agreed Groups:</b></p> <ul style="list-style-type: none"> <li>• Catchment Management.</li> <li>• Community Group</li> <li>• Forestry WEZ board</li> <li>• Green Economy</li> <li>• Marine Working group</li> <li>• NIA SG</li> <li>• Research and Evidence Group</li> <li>• Sustainable Energy group</li> </ul> <p><b>Agreed;</b> Gaye tabor to be chair of the Community Forum and to join the partnership as an independent person chairing the Community Forum.</p>
6.	<p><b>Strategic Funding Paper and Action Plan (3 papers circulated)</b>  This subject was deferred to next meeting due to lack of time</p>	
7.	<p><b>Branding and Guidelines (ME/KW) to run a workshop session how we can apply the new guidelines and toolkit for Biosphere Branding from UNESCO.</b>  Workshop on the branding and communication using the toolkit.</p>	

<b>Item</b>	Issues	Action agreed
	<b>Date of next meetings – Doodle for the next three meetings</b>	<b>GK</b>